

## I N V I T A T I O N   F O R

# Expression of Interest (EOI) for SAP Support Services and Consultancy

## 1. INTRODUCTION

Nigeria LNG Limited (NLNG) seeks to have Contract Agreements (CA) for SAP Support Services and Consultancy, which shall be for a period of 3 years.

NLNG hereby invites players in the IT industry to express their interest by participating in the tender for this service.

## 2. SCOPE OF WORK

Solutions, Modules and Services in scope- The SAP solutions (including S4HANA) and modules in scope of SAP Application Management services include the following:

### 2.1 Finance and Controlling Solution

- Finance & Controlling (FICO)
- Financial management (FM)
- Controlling – Profitability Analysis (COPA)
- Business Communications Management (BCM)
- Business Planning & Consolidation (BPC)
- Cash and Liquidity Management

### 2.2 Contracting and Procurement Solution

- Supplier Relationship Management (SRM)
- Materials Movement (MM)
- Warehouse Management (WM)
- Master Data management (MDM)
- Contract lifecycle management (CLM)

### 2.3 Portfolio and Project Management Solution

Portfolio & project management as well as Project Systems (PS) Governance, Risk and Compliance Solution – Access Control, Process Control and Risk management

### 2.4 Human Capital Management Solution

Organisation management, Personnel and Time management as well as Success factor

### 2.5 Enterprise Information and Reporting Solution – Business Warehouse & Business Object

### 2.6 Other Solutions/Tools – S4HANA, ABAP, Netweaver

### 2.7 Other Solutions/Tools (Being Implemented or proposed for Implementation) – Fiori

### 2.8 Systems in scope of System and Application Monitoring

- SAP ECC System (NEP)
- SAP BW System (NBP)
- SAP SRM System (NSP) (planned to be replaced by Ariba)
- SAP E-Recruiting (NRP)
- SAP GRC System (NGP)
- SAP Solution Manager System (NSM)
- NetWeaver / S4HANA

### 2.9 Interfaces in Scope

All interfaces listed are in-scope of this contract for issue

resolution and proactive monitoring:

- SAP Interface to PROP (Vessel Maintenance Management System)
- SAP Interface to Energy Components (Hydrocarbon Accounting Platform)
- SAP Interface to PACER (Plant Maintenance Management System)
- SAP Interface to Primavera P6 (Project Scheduling System)
- SAP Interface to SHIPMATE (NSML Personnel Management System)
- SAP Interface to Banking Platforms (7 Banks)
- SAP Interface with SWIFT Alliance Lite 2 platform
- SAP Interface to E- Travel System, Hotel booking and other Logistics applications platform(s)
- SAP Interface to Microsoft Active Directory (AD)
- SAP Interface to Vendor Management System (Jagger)
- Any other applications implemented by NLNG with requirements for SAP Interface

### 2.10 Proactive Monitoring

- Continuous SAP Basis checks for all systems
- Software Maintenance and Optimization for all systems
- Process chains and specific Monitoring (manual/ automated)
- SAP HCM specific proactive Services/Success Factors Cloud monitoring
- Workflow Monitoring for all systems

### 2.11 SAP BASIS Specific activities

### 2.12 Business Warehouse Specific activities - BW: Specific optimisation of data retention

### 2.13 Manual and automated applications for ECC, E-Recruiting, SRM, NetWeaver and Solution Manager based-Interface Monitoring

### 2.14 HCM: SAP HCM specific proactive Services

## 3. COMMENCEMENT AND DURATION

The expected date of commencement of the Contract Agreement is Q4 2024 and the duration will be three (3) years.

## 4. PRE-QUALIFICATION

To qualify for consideration, interested companies are required to respond to this invitation by submitting the following information/documents. Failure to submit any of the under-listed documents may lead to disqualification.

- a) Confirmation of interest in providing SAP Support Services and Consultancy
- b) Certificate of Incorporation and CAC documents (forms CAC2 and CAC7) showing more than 51% Nigerian equity shareholding.
- c) Health Safety & Environment Policy and Quality Policy.

## INVITATION for EXPRESSION of INTEREST

- d) Current/Valid relevant certificates to operate and to do business in the Nigerian oil and gas industry as issued by the Nigerian Midstream and Downstream Petroleum Regulatory Authority (NMDPRA) i.e., the Midstream and Downstream Oil and Gas Industry Service Permit (MDOGISP).
- e) Company profile, organisation, size, and structure, including any parent, technical partnership, alliance, or joint venture of companies to whom they belong, together with CV of the vendor's management team.
- f) A detailed list of relevant experience with evidence to demonstrate capability and experience in undertaking performance of similar works (for example, SAP project delivery and support for other oil and gas firms. Kindly indicate names and contact of clients, location, and cost or volume of services provided with evidence).
- g) Three (3) years accounts audited by a licensed accountancy firm which shall be a member of a recognised institute of accountancy. Most recent accounts should not have an end of year date more than 18 months before the time of EOI.
- h) Tax clearance certificates for the last three (3) years.
- i) Evidence of Tenderer's System Integrator competence and relationship with SAP.
- j) Nigerian Content requirements – see below

### 5. NIGERIAN CONTENT

The Nigerian Oil and Gas Industry Content Development (NOGICD) Act 2010 supports and details expected Nigerian Content deliverables within contracts in the Nigerian Oil and Gas industry as listed below. NLNG is committed to the development of the Nigerian Oil and Gas business in the compliance with the NOGICD Act 2010 for Nigerian Content Development.

Interested Companies shall comply with the Provisions of the NOGICD Act that relate to the scope mentioned in Section 2 and, in particular, comply with the minimum Nigerian Content target for the scope which are covered in the Act.

Failure to comply with the NOGICD Act or demonstrate commitment to the Nigerian Content Development Policy of the Nigerian Government shall result in disqualification from bidding for this contract.

### NIGERIAN CONTENT REQUIREMENT

As part of their submissions, Companies signifying interest by responding to this advertisement shall submit:

- a) The tenderer's Nigerian Content Policy Statement, articulating Management's strategic drive towards compliance with The Act
- b) The tenderer shall demonstrate that the bidding entity is a NIGERIAN Company or INDIGENOUS Company. Bidders should provide a Certificate of Incorporation, forms CAC CO2 & CO7, showing a minimum 51% Nigerian shareholding stipulated for a Nigerian Company.
- c) Content Execution Plan explaining the methodology of how the contractor intends to comply with the requirements of

The Act, how it intends to give first consideration to services provided from within Nigeria, the first consideration to goods manufactured in Nigeria, and first considerations for employment and training of Nigerians in the work program. Tenderer's detailed plan to achieve/sustain the minimum percentage Nigerian Content target set for this tender.

- d) Evidence of in-country presence/facilities in Nigeria, including but not limited to location and addresses of company head office, yard, factory, workshop, etc.
- e) Provide percentage of Nigerians holding key management positions and a total percentage of the Nigerian workforce.
- f) The tenderer shall, in line with the NCDMB Human Capacity Development guideline, commit to providing project-specific training, man-hour, budget, skill development and understudy plan for Nigerian personnel utilising OG TAN registered trainer(s) or other approved NCDMB training institution(s). This shall be submitted in the form of a plan.
- g) The tenderer shall submit evidence of an appropriate and Valid Nigerian Content Equipment Certificate NCEC for Consultancy Service category (CS), not limited to Technology Integrated Support and Services.
- h) The tenderer's NCD Plan to comply with minimum Schedule A targets for relevant scope, e.g., Insurance, Banking, Pension Administration, etc.
- i) The tenderer shall provide evidence of registration on the NCDMB NOGIC JQS

### SUBMISSION OF RESPONSES

Submission in response to the above requirements shall be completed strictly in accordance with the instructions given to the publication, segregated, and arranged in the order indicated.

Failure to submit any of the documents requested herein may result in the disqualification of the company. The Expression of Interest document should be submitted:

In electronic copy in PDF format via this link <https://nlngcoi-nlmg.com>

**The submission must be received by NLNG not later than 1600hrs (GMT+1) Monday 18th March, 2024.**

### Please Note:

- This is not an invitation to tender. Full tendering procedure will be provided to the applicants who successfully pre-qualify in accordance with NLNG pre-qualification procedures.
- Notwithstanding the submissions of the pre-qualification, NLNG is neither committed nor obliged to include any company and/or associated companies, agents or subcontractors on any bid list or award any form of contract to any company and/ or associated companies, agents or subcontractors.
- This advertisement of Expression of Interest shall not be construed as a commitment by NLNG, nor shall it entitle respondents to claim any indemnity from NLNG, Technical Adverts its shareholders by virtue of having responded to this advert.

Signed:  
MANAGEMENT



...a globally competitive LNG company helping to build a better Nigeria